



PAN PACIFIC
Singapore

DIGITAL SHIP SINGAPORE 2008
20-21 OCTOBER 2008
HOTEL RESERVATION

Please return this hotel reservation form to :
RESERVATIONS DEPARTMENT
PAN PACIFIC SINGAPORE
GROUP CODE: DIGD1810
Tel: (65) 6826 8224 Fax: (65) 6339 4852 Email: groupres.sin@panpacific.com
****All reservations must be received by the hotel by 25 September 2008****

ROOM CATEGORY
Please tick your choice (s) of room type (s):

ROOM TYPE : Single Twin (two single beds) Double (king bedded)
 Smoking (only at guestrooms with Balcony and a supplement of S\$40++ per room per night will be applicable for such request)

Deluxe Room S\$360.00++ per room per night (room only)
 Executive Business Room S\$450.00++/S\$500.00++ per room per night (single/twin occupancy and inclusive of Executive Business Floor benefits)

** The hotel has introduced a no-smoking policy within its public areas, rooms and suites from 1 July 2007. Smoking is permitted only in limited public areas and in non-public areas such as on balconies of guest rooms where available.*

GUEST PARTICULARS
Please fill the particulars as follows:

GUEST NAME MR/ MS/ MRS/ DR/ PROF (Please underline Surname)		DATE
ARRIVAL DATE	DEPARTURE DATE	
ARRIVAL FLIGHT/ TIME	DEPARTURE FLIGHT/ TIME	
COMPANY	COUNTRY OF RESIDENCE	
TELEPHONE (including country code)	E-MAIL ADDRESS	

CREDIT CARD GUARANTEE
 American Express Visa MasterCard Diners Club Others

CARDHOLDER'S NAME _____ EXPIRY DATE _____
CREDIT CARD TYPE/ NUMBER _____
CARDHOLDER'S SIGNATURE _____

*- Please note that the above room category/rate is only applicable from 17-22 October 2008 (both dates inclusive).
- All rates quoted are only valid till 25 September 2008 (Thursday).
- All reservations are subject to confirmation by the Hotel.
- A two-nights room charge will be applicable for any cancellation upon confirmation.
- Any amendment to each confirmed room reservation resulting in a reduced length of stay, will be subject to the full length of stay as confirmed during reservation.
- Should there be a no-show for confirmed reservations, a two-nights no-show room charge will be charged to the credit card details provided.*

FOR HOTEL USE ONLY
Booking is Confirmed/ Not Confirmed by _____ Date _____
Confirmation Number _____

AIRPORT TRANSFERS
Limousine Required: 200 Series @ S\$85++ (1-Way) 320 Series @ S\$115++ (1-Way)
(a surcharge of S\$10++ will be applicable for car transfers between 11pm-7am)

- The Hotel check-in time is after 3pm on day of arrival. Should delegates wish to occupy the room before 3pm, placing a reservation for the night before is recommended.
- The Hotel check-out time is 12 noon on the day of departure. Late check-out at 6pm is chargeable at 50% of agreed room rates and after 6pm is at chargeable at full day room rates, subject to room availability.
- All rates are in Singapore Dollars and subject to 10% service charge and thereafter 7% goods & services tax (GST) unless stated otherwise.

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EXECUTIVE BUSINESS FLOORS

The Executive Business Floors from Level 20-21 & 23-27 of the Hotel comprises of 172 Executive Business Rooms and 27 Suites. The privileges offered are especially tailored towards providing for business travellers' every need beginning with round-the-clock access to the Executive Centre on Level 22. A modern collection of business offices and meeting spaces, a dedicated Business Concierge provides a complete suite of business and secretarial services including laptops and mobile phones for rent at a nominal charge. Guests can enjoy breakfast and refreshments in the Bering Suite while three business offices offer workstations replete with individual printers and telephones.

The Hotel has 27 event venues of which the Executive Centre features a variety of venues for intimate presentations or conferences; two conversation rooms; three boardrooms and two spacious suites. With magnificent floor-to-ceiling views of the city and harbour, guests will also enjoy state-of-art audio-visual equipment to facilitate meetings.

At the Executive Business Floor, your guests will be also able to enjoy the following services:

- Access to the Bering Suite (Level 22) with daily buffet breakfast and all day refreshments
- Evening cocktail at the Bering Suite from 5.30pm to 7.30pm
- Complimentary 24 hours of broadband Internet access
- Complimentary local phone calls and toll free access International Calling Card
- 50% discount on secretariat services